

## Material Handler/Fork Lift Operator

Reports to: Waterjet Department

Status: Hourly / Non-Exempt / With Benefits

Core Hours: First Shift, Monday - Friday, occasional OT as needed

Located: Green Bay, WI Travel: < 5% of time



### Position Description:

As a Material Handler/Forklift Operator you will be responsible for loading and unloading products and supplies, sorting these items and transporting them to various locations throughout our facility.

### Qualifications & Skills:

- High school diploma or equivalent.
- Fork lift operation experience required.
- Capable of bending, twisting, squatting, lifting, pushing, pulling, and standing for long periods of time while performing physically demanding repetitive job tasks. Capable of regularly lifting randomly sized items up to 60 pounds.
- Capable of performing multiple tasks simultaneously while displaying accuracy and attention to detail.
- Ability to read and comprehend simple instructions, short correspondence, and memos.
- Ability to write simple correspondence.
- Commitment to quality and safety excellence a must.
- Functions effectively and productively individually and within a team-focused group.
- Offers excellent time management skills; is highly organized.
- Demonstrates personal character in line with our Values and Code of Conduct.

### Duties & Responsibilities:

- Operate forklifts indoors and out (in all types of weather) to complete tasks such as loading, unloading, sorting and transporting products and supplies.
- Perform manual material handling, sorting, lifting, and caring of assorted sized items up to 60 pounds.
- Safely balance and secure loads. Effectively maneuver fork lifts in and out of the facility and loading docks.
- Identify mechanical problems and/or unsafe conditions associated with the forklifts, loading docks and the parking lot.
- Ensure equipment and work areas are in good, clean, and safe operating condition.
- Communicate and work professionally and effectively, build and maintain positive, respectful work relationships with others.
- Show a strong commitment to quality, safety, and customer service. Ensure company policies and procedures are consistently followed.
- Other duties as assigned.

### How to Apply

Send your resumé and title of position to [jobs@kossindustrial.com](mailto:jobs@kossindustrial.com)

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